

Ministry of Justice and Public Safety
VACANCY NOTICE
Post of Registrar of Intellectual Property

MINIMUM QUALIFICATIONS: A Bachelor of Law Degree.

- DUTIES:**
- (i) Registration of Intellectual Property rights
 - (ii) Conducting of dispute hearings based on Intellectual Property and Commercial registrations and other issues in accordance with the relevant Legislation.
 - (iii) The development of policies relating to Intellectual Property
 - (iv) Advising the Government of Intellectual Property issues and to operate as the Liaison Officer between the Government and WIPO.
 - (v) Creating and facilitating training programmes, seminars, and other public awareness activities and the carrying out of studies, programmes or exchanges, or items or services regarding domestic and International Intellectual Property issues and regarding the use of patent documents as a source of information.
 - (vi) Superintending and performing such other duties and exercises; and such other powers as are conferred by the Intellectual Property and Commercial Legislation or its Regulations.

SALARY: \$69,240.00 per annum.

TRAVELLING ALLOWANCE: \$5,844.00 per annum. (provided the officer maintains a car for the performance of official duties)

HOUSING ALLOWANCE: \$18,000.00 per annum.

PAYMENT IN LIEU OF PRIVATE PRACTICE (if appropriate): In accordance with legal experience.

TELEPHONE: Free telephone (limited to local calls)

VACATION: Twenty-seven (27) working days per annum, and in accordance with existing regulations.

SICK LEAVE: Thirty (30) calendar days during the period of twelve (12) months.

- HOURS OF WORK:**
- (1) Mondays to Thursday 8:00 a.m. to 4:30 p.m.
Fridays 8:00 a.m. to 3:00 p.m.
 - (2) Notwithstanding (1) above, the nature of the duties will require the Officer to perform work outside of the mentioned above, on Saturdays, Sundays and Public Holidays when necessary.

Applications stating qualification, experience, the names and addresses of at least two (2) references, along with copies of Certificates should be sent on or before the 2nd day of June, 2008.

**The Permanent Secretary
Ministry of Justice and Public Safety
Government Office Complex
Parliament Drive
St. John's
ANTIGUA**